

**ENGLISH GYMNASTICS**  
**REGIONAL VOLUNTEER CO-ORDINATOR**  
**TASK DESCRIPTION**

**Role:**

- ✦ Provide a contact point for volunteers and clubs within the region
- ✦ To implement volunteering elements of the regional gymnastics plan
- ✦ To work with the Regional Gymnastics Association, EG, English Gymnastics - Schools, and other agencies to promote volunteering within gymnastics
- ✦ To improve communication between EG and clubs, schools and members of the association.

**Specific Tasks**

1. Deliver, in conjunction with the National Development Officer - Volunteers, the key volunteering priorities identified in the regional plans
2. Support Regional Associations, County Associations (where appropriate) and Clubs with the recruitment, retention, recognition and reward of volunteers
3. Organise Helpers Award Courses and Helpers Award Tutor Training courses within the region
4. Liaise with other training providers, e.g. County Sports Partnerships, to provide training courses for volunteers within the region
5. Support GymMark clubs to establish volunteer structures and links with local volunteering agencies, including Step Into Sport links
6. Communicate and liase with clubs, Regional Development Officers and other partner organisations (CSP's, SSP's) within the region

The Volunteer Co-ordinator will report to the Regional Executive Committee.

Date Amended: February 06